

UXUE IÑURRITEGI

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I am a highly experienced Production Secretary working in scripted film and television. My credits include the British independent film 'The Vanishing', international titles such as 'Kingsman 2', and the Oscar-winning 'Phantom Thread'. I am fluent in Spanish and Basque, and have had the privilege to work in diverse locations across the Americas, Asia, and Europe.

CREDIT HIGHLIGHTS

2021: Production Secretary - CHARLIE BROWN/PEANUTS - SWATCH GROUP

Worldwide release of the branded campaign for the popular Swiss watch brand, in collaboration with the classic comic characters.

2020: Production Secretary - DC SUPERHERO GIRLS - CARTOON NETWORK

Worldwide TV release of the branded campaign for Cartoon Network's popular children show, currently streaming on Netflix.

2019: Production Secretary - GOOD GIRL/BAD BOY - CAROLINA HERRERA

Worldwide TV and online release of the branded campaign for the well-known Spanish perfume brand.

2018: Production Secretary - ANTHONY JOSHUA - WILLIAM HILL

Nationwide TV and theatrical release of the branded campaign, starring Anthony Joshua, professional boxer.

2017: Production Secretary - SLAUGHTERHOUSE RULEZ - SONY PICTURES

Nationwide theatrical release of the comedy horror film starring Simon Pegg, Michael Sheen and Asa Butterfield (Sex Education). Currently streaming on Netflix, Amazon Prime and Apple TV.

2017: Production Secretary - THE VANISHING - LIONSGATE

Worldwide theatrical release of the mystery thriller starring Gerard Butler, Peter Mullan, Connor Swindells (Sex Education) and Ólafur Darri Ólafsson Boor (True Detective). Currently streaming on Amazon Prime and on All4.

2017: Production Assistant - PHANTOM THREAD - UNIVERSAL PICTURES

Worldwide theatrical release of the Oscar-winning historical drama directed by Paul Thomas Anderson and starring Daniel Day-Lewis. Currently streaming on Amazon Prime and Netflix.

2016: Production Assistant - THE ROYALS - LIONSGATE

American primetime television drama showing on E! starring Elizabeth Hurley. Currently streaming on Netflix.

2015-2016: Production Assistant - KINGSMAN: THE GOLDEN CIRCLE - 20th CENTURY FOX

Worldwide theatrical release of the spy action comedy film starring Taron Egerton, Julianne Moore, Colin Firth and Jeff Bridges. Currently streaming on Disney +, Amazon Prime and Apple TV.

GDPR disclaimer: This CV may be kept on file for future employment opportunities.

OTHER PRODUCTION EXPERIENCE

2015: Business Development Assistant - FILM LONDON (London, UK)
2014-2015: Production Coordinator - VARIOUS SHORT FILMS (London, UK)
2014: Industry Events Assistant - BRITISH FILM INSTITUTE (London, UK)
2014: EuroScreen Assistant - FILM LONDON (London, UK)
2009-2013: Assistant Producer - ZURRIOLA MOVIES (San Sebastián, Spain)

SKILLS

Proficient with Mac OSX and Windows and all Office Suites, including Word and Excel.

Multilingual Spanish and Basque speaker.

Highly experienced with all stages of production and communicating effectively with stakeholders at all levels.

Full and clean UK driving licence.

QUALIFICATIONS & COURSES

BA (Hons) in Media and Communication - UNIVERSITY OF NAVARRA (2003-2008 / Pamplona, Spain)

Sustainable Production Training - BAFTA ALBERT PROJECT (2022, UK)

Coronavirus Basic Awareness on Production - SCREENSKILLS (2020, 2021 and 2022, UK)

SKILL UP Production Scheme - SCREEN YORKSHIRE (2018 / Leeds, UK)

Production Management Workshop - LONDON FILM ACADEMY (2015 / London, UK)

Production Coordinator Workshop - PRODUCTION MANAGERS' ASSOCIATION (2014 / Ealing Studios, UK)

Intensive Filmmaking Workshop - THE NEW YORK FILM ACADEMY (2008 / Universal Studios, Los Angeles, USA)

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