

GEMMA BRADLEY CV

Production Assistant/Art Dept Assistant

Based in Manchester

D.O.B: 18/10/1986

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Personal Profile

Enthusiastic, organised, passionate and reliable with the ability to work confidently as part of a team or individually.

Very passionate about production and have been amassing transferable skills in film and video production since 2004. I also have a background in customer service and event work.

Industry Training

2022 Introduction to mental health awareness at work

2021 APA Covid -19 Assessment Test APA

2021 Coronavirus basic awareness on production training Screenskills

2021 Addressing unconscious bias: basic awareness in the workplace Screenskills

2021 Tackling harassment and bullying at work Screenskills

Work Experience

2022 Oct Cowshed Productions - Runner, -promotional video shoot

2022 April-Oct Merchandise assistant 'In the Night Garden Live' UK theater tour. Working on get ins, get outs and helping run a successful touring merch department.

2015 - 2020 Black Box Production + Art dept. Working on micro budget production from script until distribution

2010 - 2014 Brothers Day - Feature film Production Manager , set dresser, production buyer

2009-2014 Dream it Design Production assistant/Runner. Working on multiple advertisement, corporate and live events

2011 - 2012 Marmalade film and media - advertising agency Production manager. Overseeing 2 commercial shoots

2012 Anne Green - Short film, Set dresser and Runner

2010 The Wastelander - Short film, Art dept assistant, props, BTS documentarian

Education

2006-2009 Manchester Metropolitan University, Film and Media (BA)Hons

2005-2006 Nerve Centre, L.Derry, N.Ireland Diploma in media Techniques City and Guilds level 3.

1998-2005 Thornhill College, L.Derry, N.Ireland A-levels: ICT, grade B, English Literature, grade C. AS- Levels: Moving Image Arts, Grade A, Media Studies, Grade B. GCSEs: 8 Grade C and above including Maths Grade B & English Grade B.

Other Employment

2020-2021 Vue cinema - Part time - Covid-19 safety team member

2016-present Vue cinema - Customer service assistant

2014-2016 Odeon Cinema- Customer service assistant

2010 -2011 CSV Media training and enterprise - Media support worker & trainer

References:

Available on request.