

Charlotte France - Runner

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- Self Shooter on DSLR, Go Pro, and Self Editor on Final Cut Pro
- Currently a Videographer part time with all own kit including 5D Mark 3.
- Full Clean Driving Licence, First Aid Trained, and Fully CRB Checked.
- Extensive experience in running and assisting in Studio, location and office environments. Currently looking for runner, production assistant or Jnr researcher work.
- First Class Honours in BA TV and Radio production at UOS, MediaCityUK.
- Currently work with children, as personal carer for disabled child, part time.

Production Assistant <i>ABF Pictures</i> August/September 2015	<ul style="list-style-type: none"> • Booking security, catering and accommodation for fashion TV commercial shoot. Also stylists, runners and drivers. • Producing call sheets and risk assessments • Sourcing large props at short notice and prop and supply shopping
Band Runner <i>The Voice – BBC</i> <i>Wall To Wall</i> September 2015	<ul style="list-style-type: none"> • Caring for the band and team through rehearsal and record days • Ensuring they were catered for at all times • Organising per diems and sourcing last minute technical items • Helping the studio team throughout the records
Talent Runner <i>8 Out Of 10 Cats Does Countdown</i> <i>Endemol for Channel 4</i> June/July 2015	<ul style="list-style-type: none"> • Working with talent such as Kym Marsh, Danny Dyer and Freddie Flintoff. • Escorting them around Dock10 studio building • Providing them with catering from local restaurants and anything else they needed • Helping with travel arrangements and press avoidance
Studio Runner <i>McCan Manchester</i> <i>Pyx Studios</i> September 2014 to April 2015	<ul style="list-style-type: none"> • Full time studio runner to a small team producing Aldi Commercials weekly for UK and Ireland with fast turnaround between shoots. • Assisting stylist on set, prepping next shoot, buying clothes and props, assisting food economist in kitchen and catering for the team. • Assisting camera and lighting when needed
Videographer <i>Freelance</i> January 2013 to Present	<ul style="list-style-type: none"> • Hamleys Toy Shop official videographer and photographer working with talent such as Union J, Barbie and WWE stars. • Filming music videos, nightclub promotions, beauty pageants, birthdays, engagement parties, weddings, show reels and fundraisers. • A month abroad in Tenerife producing promotional films for clubs and bars
Production Runner <i>The Voice Series 4</i> September 2014 – April 2015	<ul style="list-style-type: none"> • Working on Live Saturday night shows seating production guests, standing in and assisting coach runners with transporting talent and guest, catering and last minute sourcing. • Escorting acts and families around Dock 10 studio building for pre-records for shoots and rest periods, also talent guests and visitors. • Assisting other runners with main talent dressing rooms and catering. • Catering for majority of production team food breaks
Drone Camera Operator <i>LensLifters and ITV</i> August – September 2014	<ul style="list-style-type: none"> • DSLR Camera operator for Octocopter drone. • Ray Mears documentary for ITV filmed in Wales over several weeks • Working with Ray filming him on land, in a canoe and a speed boat • Capturing establishing shots and land footage for voice over • Working alongside the main production team in a variety of locations
Runner <i>8 out of 10 Cats Does Countdown</i> <i>Endemol for Channel 4</i> May/June 2014	<ul style="list-style-type: none"> • Escorting talent around the Dock 10 studio building • Ensuring all crew and contributors had food and drink • Sourcing any extra props needed quickly close by and further afield • Assisting London crew with information of the area and knowledge of the building and Salford area where needed.
Runner <i>The X Factor Audition Tour</i> April/May 2014	<ul style="list-style-type: none"> • Birmingham and Edinburgh auditions • Logging and Camera operating in stage 3 audition rooms • Registering contestants for further stages and ensuring they've

	<p>completed contestant release and copyright forms</p> <ul style="list-style-type: none"> Monitoring auditions booths and audition rooms ensuring producers had everything they needed and smooth flow of auditions throughout the day
<p>Runner <i>Adidas Commercial</i> <i>Sugar Free TV</i> April 2014</p>	<ul style="list-style-type: none"> Liaising between the different sets ensuring all crew had what they needed and kit was in the correct place Attending to clients and talent and escorting them around the site Locking of areas when filming and arranging contributor forms
<p>Runner <i>'Stand By Your Man'</i> <i>ITV Studios for</i> <i>Channel 5</i> March 2014</p>	<ul style="list-style-type: none"> Looking after 40 female contestants escorting them to hair and make up, wardrobe and studio and ensuring they were catered for at all times. Assisting talent runner with talent needs throughout the day Assisting backstage filming using C300 and Go Pro encouraging the girls to speak and interact on camera in various locations Safeguarding the well being of female contestants in dangerous areas around studio and outside building in studio time Keeping studio, backstage and filming areas clear and safe
<p>Runner/Logger <i>'Ant & Dec Saturday</i> <i>Night Takeaway -</i> <i>Super Computer'</i> <i>ITV</i> February 2014</p>	<ul style="list-style-type: none"> Live logging of action captured on 3 cameras for edit Setting up filming and contributor areas, along with props and inside of super computer and making back areas safe Ensuring all contributors completed release forms and understood rules and game play before joining queue Assisting pick up shots of close up action unable to capture live
<p>Talent Runner and Contributor/Dog Runner <i>'Superstar Dogs'</i> <i>Channel 4</i> <i>Tuesdays Child</i> January 2014</p>	<ul style="list-style-type: none"> Talent runner to Irish celebrity for Irish television record of the show, also looking after her dog on set and escorting around the building. Contributor and dog runner for recording days escorting them around the building and assisting in studio. Sorting lunches and breaks for both. Ensuring contributors were in right place and had everything they needed for each game and assisting on set holding dogs and ensuring safety.
<p>Act Runner <i>'The Voice'</i> <i>BBC – Shed Media</i> <i>Wall to Wall</i></p>	<ul style="list-style-type: none"> Act runner on the battles and knockout stages of The Voice. Taking acts to wardrobe, hair and make-up, and vocal warm up. Supporting acts in the green room and after performing in the studio. Escorting acts around Dock10 building.
<p>Runner <i>'Britain's Got Talent'</i> <i>ITV - Thames</i> <i>Productions</i></p>	<ul style="list-style-type: none"> Registering contestants as they arrived, ensuring they had filled in consent forms, providing them with audition number and sitting them in the correct area ready for their audition. Taking contestants to their audition room and working with the producers to send them in at regular intervals and assisting inside audition rooms.
<p>Production Assistant Various Commercials - - <i>Mallison Television</i> <i>Productions</i> - <i>Feel Films</i> August/September/ October 2013 - <i>GroundBreak</i> <i>Productions</i> January 2014</p>	<ul style="list-style-type: none"> Jacamo commercial in Manchester in various locations Imperial Lather commercial shoot in Z Studios Stockport Yorkshire Building Society commercial shoot in various locations Morrison's Manchester city centre shoot working with general public the clients and advertisers. Ensuring radios are always working and collected and assisting the crew with production and completing contributor release forms. 2 Day studio shoot on Brother Scanner online commercial. Assisting props department dressing sets and shopping around area for extra props and materials needed on the spot.
<p>Runner (Work Placement) <i>CBBC 'DNN'</i> July/August 2013</p>	<ul style="list-style-type: none"> Logging on location, completing public contributor forms and dealing with the public to involve them in filming Running on studio days working with others to ensure talent were ready to go on set and collecting food and drinks Researching in the office for news stories and comic clips
<p>Runner <i>'Number Raps'</i> <i>CBeebies</i> March 2013</p>	<ul style="list-style-type: none"> Assisting in green screen studio with small crew Helping chaperones with the children contributors and encouraging them to get fully involved and look at the camera Looking out for continuity and green screen errors
<p>Runner <i>BBC Events</i> Various 2012/2013</p>	<ul style="list-style-type: none"> CBBC/CBeebies 10th Birthday Bash, CBeebies Pantomime, Blue Peter Carol Concert, Justin's House Live, CBeebies Sing Along Live, BBC Fast Train, Made In Studio – Dock10, Sam and Marks Sports Day, BBC School News Report Day, Nations and Regions Media Conference, CMC.

Other Experience

- 4+ Years Full, clean UK driving licence.
- First aid trained until September 2017
- Fully CRB/DBS checked.

- Currently a personal carer for 17 year old disabled girl and her 12 year old able sister twice a week. 5 years of child training including foster care, disabled care, first aid and child management.
- 4 years part time work in McDonalds learning to deal with customers, money handling, training staff and an apprenticeship in hospitality.