

**Personal Details:**

Name: Richard Jeffrey Whittaker  
Address: 104 Hillside Road  
Zip code and City: BS20, Portishead  
Date of birth: 5<sup>th</sup> April 1990  
Telephone number: +44 (0) 7840373410  
E-mail: richardwhittakerpjp@gmail.com

**Educational background:**

2009-2012 **Bath Spa University**, Newton St Loe, UK  
Business Studies/ BA Film and Screen Studies: Dual Honours  
2:1 degree award

2007-2009 **City of Bristol College**, Bristol, UK  
Economics, History, and Film Studies  
A' levels

2003- 2007 **Alberdink Thijm**, International school, Hilversum, NL  
International Baccalaureate Diploma: 11 GCSE equivalent  
Earned volunteering award in the Baccalaureate volunteer  
program

**Work experience:**

**2010 – pres.** **Primark Ltd**, Horsefair Bristol, UK  
Sales Associate  
Worked with management and my team to maximize sales of the  
department and to meet the financial targets set.

2007 – 2009 **Fishponds Fruit and Flowers**, Bristol, UK  
Sales Associate  
Ran the store for extended periods of time without the manager

**LaPlace Restaurant**, Laren, NL  
Role included cleaning dishes, maintaining the front of house  
and working with the chefs and managers to maintain the  
maximum amount of customers.

**Extra curriculum activities:**

2011- 2012 **Spalife Television, Bath, UK**  
**Head TV Producer**,  
Hired staff, managed and produced television content for Bath  
Spa University and the marketing department, £350 budget, 20  
people managed, doubled volunteer staff and increased  
viewership of the television station by over 50%.

2009- 2010 **BBC Blast**, Bristol, UK  
**Apprentice**,  
Filming and editing live music across the UK, worked with a  
team of 5 people over a period of two years with the BBC

2009- 2009

**Fresh Flix Film Festival**, Bristol, Avon  
**Member of the organizing team,**

Main tasks included making decision on the venues for the film festivals and the layout of the festival, completed as part of a team with 7 other members, the film festival was considered a success and was continued in further years.

#### **Achievements**

- Nominated for the Student Representative of the Year Award in 2012 beating 600 other applicants
- Gained a seat on the student council
- Secured financing for personal projects including film festivals and short films
- Successfully marketed services for the Queen Shilling night club.

#### **Skills:**

Software: Microsoft Word, Excel and Powerpoint

Languages: English and Dutch

Competencies: Decision Making, Creative Thinking, Assertive, Team player, Goal Oriented, Integrity, Fast Learner, Dynamic and Curious.

Other: Full, clean UK driving licence  
Reliable, fully insured car

**References:** Available on request