

Matthew Evenson

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Television Employment

- June 2014 to September 2014 **All At Sea (Series 2)** – Production Runner
CBBC – *Line Producer: Nadia Jaynes*
- Production Runner for 14 weeks on a 13 episode drama that was shot in studio and on location in Manchester and Scarborough.
 - Printed sides, call sheets and script amendments. Delivered rushes to the edit suite and covered as 2nd AD/Base Runner on occasion.
- November 2013 to March 2014 **Remember Me** – Production Runner
Mammoth Screen – *Line Producer: Rebecca Davies*
- Production Runner for 14 weeks on a 3 part drama that was shot on location in Huddersfield and Scarborough.
 - Printed sides, call sheets and script amendments. Collected the director and producer from the train station. Checked script amendments and memos prior to issuing them.
- September 2013 to November 2013 **The Johnny & Inel Show (Series 2)** – Production Runner
Princess Productions – *Line Producer: Nadia Jaynes*
- Production Runner for 10 weeks on a children’s sketch show that shot both on location and in studio.
 - Printed sides and call sheets every day, delivered rushes to the edit suite and maintained office stationery supplies.
- March 2012 to October 2012 **The Paradise (Series 1)** – Production Runner
BBC Drama – *Line Producer: Angie Daniell*
- Assisted the line producer with setting up the production office in the early stages of pre-production.
 - Extensive amount of driving between locations, the train station, the production office and the local area when running errands.
 - Day to day office tasks including taking deliveries, sorting mail, photocopying documents and answering phone calls.

Other Employment

- March to August 2013 **Site Electrical Ltd** – Administrative Assistant
- July to August 2009, 2010 & 2011 **TTHC (Traffic, Transport & Highways Consultancy)** - Technical Assistant

Education

- 2008-2011 **Durham University** – BSc (Hons) in Cell Biology – Degree Class: 2:2
- Developed a broad range of skills whilst working both as an individual and as part of a team.
 - Experience with handling and presented data in Excel. Producing posters that present the core ideas of biological topics in a more accessible format. Giving presentations in support of the work.
- 2001-2008 **Bury Grammar School**
- A Level: Biology (B), Chemistry (B), Geography (A) and Maths (B).
 - GCSE: 4A* and 6A

Additional Skills

- **Driving** – Full, clean driving licence held.
- **First Aid** – Qualified First Aider.
- **I.T.** – Proficient in Microsoft Word, Excel and PowerPoint. Also have basic experience with video editing software.
- **Script Reading** – Completed Industrial Scripts script reading course, including post course assignment.

Other Experience

2011 – **Short Film Production**

- Sound Recordist/Boom Operator on projects as a member of Rochdale Movie Makers (www.rochdalemoviemakers.co.uk) including “Final Hours” and “Look Inside”.
- Took part in the London 48 Hour Film Project in 2011 and 2013 as producer (2011) and boom operator (2013).
- Directed a short film called “Happy Birthday” in December 2011. (<http://www.youtube.com/watch?v=jV200Xrfd0I>)

2008 – 2011 **Durham Student Film**

Durham University’s filmmaking society as President (2010-2011) and Events Officer (2009-2010)

- Running workshops, developing new commercial and artistic projects and chairing the executive committee.
- Co-ordinating the filming of live events at a drama festival, culminating in a live awards show with video clips for the nominees.
- Organising a film premiere at a local bar, helping to run a 48 hour competition and filming for both commercial and artistic projects.

2010 – 2011 **Purple Radio** (www.purpleradio.co.uk)

- Presenting a weekly radio show with a regular film review selection.
- Selecting the music for and scripting each show as well as producing themed shows.

Hobbies

- Achieved grade 6 in keyboards and also play the electric and acoustic guitar.
- I am a keen Manchester United fan and enjoy watching most sports, particularly football, tennis and Formula 1 motor racing.
- I have started a film and television review blog with the aim of improving my writing skills. (www.wedontneedtwometaphors.blogspot.co.uk)

References

- Available on request.