



Rachel Vipond

PRODUCTION MANAGER

ABOUT ME

Hardworking, committed, and purpose driven, I have a passion for entertaining, educating, and helping people, be it through the joy of making good television dramas or offering practical help as a voluntary charity worker.

KEY SKILLSET & TRAINING

- *Highly organised and an experienced problem solver*
- *Excellent communication skills with a strong attention to detail*
- *Proficient in the use of Microsoft Office and Final Draft software*
- *Full, clean driving licence*
- *Experienced in managing others*
- *ScreenSkills Training:*
 - * *Coronavirus Basic Awareness on Production*
 - * *Tackling Harassment & Bullying at Work*
 - * *Addressing Unconscious Bias: Basic Awareness in the Workplace*

TV DRAMA, COMEDY & FILM EXPERIENCE

'All Creatures Great and Small 3' (Jan '22 to present) - **Production Manager**

Playground Entertainment for Channel 5 / Prod. Richard Burrell, Line Prod. Phillipa Cole.

'We Are Not Alone' (Oct to Dec '21) - **Production Coordinator**

Big Talk Productions for UKTV / Prod. Phil Leach, Line Prod. Jac Ashton.

'Alder' (Sept to Oct '21) - **Production Supervisor (Ep 4)**

ITV Studios for ITV / Prod. Jo Johnson, Line Prod. Wendy Wright.

'Peaky Blinders 6' (Oct '20 to July '21) - **Production Coordinator**

Caryn Mandabach Productions for BBC / Prod. Nick Goding, Line Prod. Rachel Jones.

'The Irregulars' (June '19 to Oct '20) - **Production Coordinator**

Drama Republic for Netflix / Prod. Rebecca Hodgson, Line Prod. Jonathan Leather.

'World on Fire' (May '18 to March '19) - **Production Coordinator - UK & Czech Republic**

Mammoth Screen for BBC / Series Prod. Chris Clough, Line Prod. Phillipa Cole.

'Curfew' (Feb to April '18) - **Additional Production Coordinator (Eps 1-6)**

Tiger Aspect Productions for Sky / Co-Prod. Suzanne Reid, Line Prod. Claire Campbell.

'Our Girl 3' (July to Dec '17) - **Production Coordinator - Malaysia**

Grafton House Productions for BBC / Prod. Lizzie Rusbridger, Line Prod. Phillipa Cole.

'The A Word 2' (Jan to July '17) - **Production Coordinator**

Fifty Fathoms Productions for BBC / Prod. Jenny Frayn, Line Prod. Phillipa Cole.

OTHER CREDITS

'**Outlander 3**' (June '16 to Jan '17) - **Assistant Production Coordinator (Eps 1-8)**
Left Bank Pictures for Starz / Prod. David Brown, Prod. Manager Michael Wilson.

'**Brief Encounters**' (Nov '15 to April '16) - **Production Coordinator**
CPL Productions for ITV / Prod. Jo Willett, Line Prod. Carolyn Parry-Jones.

'**Vera 6**' (June to Oct '15) - **Assistant Coordinator (Ep 1) / Prod. Coordinator (Eps 2-4)**
ITV Studios for ITV / Prod. Letitia Knight, Line Prod. Nancy Bray.

'**Midwinter of the Spirit**' (Feb to May '15) - **Assistant Production Coordinator** / ITV

'**The Hunter's Prayer**' (Nov to Dec '14) - **Director's Assistant** / Feature Film

'**Last Tango in Halifax 3**' (May to Oct '14) - **Production Secretary** / BBC

'**Evermoor: Pilot**' (March to May '14) - **Production Secretary** / Disney

'**The Driver**' (Nov '13 to March '14) - **Production Secretary** / BBC

'**Doctor Who: Christmas Special**' (July to Oct '13) - **Production Secretary** / BBC

'**Citizen Khan 2**' (May to July '13) - **Production Assistant** / BBC

'**Doctor Who: 50th Anniversary**' (Jan to May '13) - **Production Secretary** / BBC

'**Doctor Who 7**' (Jan to Dec '12) - **Production Assistant** / BBC

'**Waterloo Road 7B**' (May to Dec '11) - **Production Runner** / BBC

'**Exile**' (Oct '10 - Jan '11) - **Production Runner** / BBC

'**You've Been Framed**' (March '09 to Oct '10) - **Edit Coordinator** / ITV

EDUCATION

University of Manchester (Sep '05 to June '08)
BA Honours in Drama and Screen Studies – 2:1

VOLUNTARY WORK

The Message Community Grocery (July to Sept '21) - **Shop Assistant**
Providing food for less to help the local community.

Royal Voluntary Service (April to June '20) - **NHS Volunteer Responder**
Providing support to vulnerable people isolating during the national lockdown.

City Hearts (April to June '19) - **Development Volunteer**
Researcher in a project to assess and promote the work of an anti-slavery charity.

The Accra Adventure (May to June '18) - **Field Volunteer - Ghana**
Delegate on a short-term mission trip with City Hearts Africa.

Christians Against Poverty (Feb to May '18) - **Office Volunteer**
Office administrator for an anti-poverty / debt relief charity.

CONTACT

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